

Lackawanna Trail School District Right-To-Know Requests 2023

	Name of Requestor	Date Received	Records Requested	Type of Response
1	Joel Shroades, SmartProcure	1/20/2023	SmartProcure is submitting a Right to Know request to the Lackawanna Trail School District for any and all purchasing records from 1/1/2020 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number. 2. Purchase date. 3. Line item details (Detailed description of the purchase). 4. Line item quantity. 5. Line item price. 6. Vendor ID number, name, address, contact person and their email address.	Granted
2	Joseph Strauch	1/24/2023	A copy of the slide-show presentation shown publicly during a board meeting providing images and various other details about the proposed Wellness Center. It would be easiest and best to just attach the presentation file in whatever electronic form was used, or provide a link to it. I believe this presentation was given in the second half of 2022.	Granted
3	Joseph Strauch #2	2/8/2023	A copy of each of the Minutes of the 2022 meetings of the 1) Negotiations Committee 2) Curriculum Committee 3) Buildings & Grounds Committee 4) Safe Schools Committee 5) Comprehensive Plan committee 6) Budget and Finance committee. Either provide these directly, or by inclusion on the official LTSD.ORG website.	Granted
4	Joseph Strauch #3	2/27/2023	A copy of the "Student Code of Conduct" frequently referred to in the Student Handbook and other documents. This is not to be confused with the "Athletic Code of Conduct" to which I have access.	Granted
5	Joseph Strauch #4	3/3/2023	A copy of the "School-Parent and Family Compact" referred to in Policy # 918.	Granted
6	Kevin Mulhern	4/12/2023	Copies of Emails to and from Director Tracy Wescott from the following emails; wescott@ltsd.org (district issued) and twescott@ha-pa.com (Personal {used for school correspondence periodically}) with the words or phrases; wellness-center-student-concession-consent-committee-budget-finance-buildings-gruonds-RACP-playground-HVAC-gymnasium. Date Range starting December 7, 2021 through April 11, 2023. Add the words: Mulhern, Resignation	Granted
7	Joseph Strauch #5	4/24/2023	A copy of the board approved letter of commitment for Trane as per the April 11, 2023 Board Meeting agenda item #27.	Granted
8	Carolina Ramos Barrios, SmartProcure	5/3/2023	SmartProcure is submitting a Right to Know request to the Lackawanna Trail School District for any and all purchasing records from 6/14/2022 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number; 2. Purchase date; 3. Line item details (Detailed description of the purchase); 4. Line item quantity; 5. Line item price; 6. Vendor ID number, name, address, contact person and their email address	Granted
9	John Wallingford #1	5/5/2023	<ul style="list-style-type: none"> ● Information delineating the total number of students enrolled in each District school building at the start of School Year 2022-23. Please name each building. ● For School Year 2022-23, the total number of students eligible for free lunch, the total number of students eligible for reduced cost lunch, and total number of students at each District school building. Please enumerate by the names of each building. ● For School Year 2022-23, the number of students in each named District building who are in debt in their payments for school meals. ● For School Year 2022-23, the aggregate dollar amount of school meal debt currently on record in each named District school building ● For School Year 2022-23, the number of students with school meal debt currently on record in each named District school building ● A listing of the current daily cost to students for school lunches in each of Elementary, Middle and High School buildings. 	Granted

10	John Wallingford #2	5/5/2023	<ul style="list-style-type: none"> • An electronic copy of any and all School Board Policies, Administrative Regulations and Food Service Department policies and practices dealing with student payment for breakfasts and lunches served at school, including how student non- payment or delayed payment ("student meal debt") is handled. ◦ For example, when a student has more than \$50 dollars of debt in their account does that limit their meal choice, prevent them from attending prom, or not allow them to take out a library book until the debt is paid off. • An electronic copy of the current contract with any Food Service Department/District contractor, if the District contracts with a private provider who manages and/or delivers breakfast and/or lunch to students. • For School Year 2022-23, the dollar amount of revenue budgeted by the District for receipt from all school lunches, District wide. • A listing of the current daily cost to students for school lunches in each of Elementary, Middle and High School buildings. • A listing of the daily cost to students for school lunches in each of Elementary, Middle and High School buildings for School Year 2018-19. • A listing of the daily cost to students for school lunches in each of Elementary, Middle and High School buildings for School Year 2022-23. • For School Year 2018-19, the amount of net revenue generated by the provision of school lunches to students enrolled in each Elementary, Middle and High School building. • Thus far for School Year 2022-23, the amount of net revenue generated by the provision of school lunches to students enrolled in each Elementary, Middle and High School building. 	Granted
11	Joseph Strauch #6	6/28/2023	A copy of the board approved Settlement Agreement with student #30115 (with restricted identification information redacted) as per the June 26, 2023 Board Meeting agenda item #4.	Granted
12	Joseph Strauch #7	6/28/2023	A copy of the board approved Solicitor fee agreement for legal services as per the June 26, 2023 Board Meeting agenda item #18.	Granted
13	Joseph Strauch #8	6/28/2023	A copy of the board approved Athletic Event Stipend Matrix as per the June 26, 2023 Board Meeting agenda item #8.	Granted
14	Vince Espi, Keystone Tc	7/12/2023	1. Total spending on substitute teachers by school, for the past five years. Please provide the expenditure breakdown by year and school. 2. Number of substitute teacher days by school, for the past five years. Kindly provide the number of substitute teacher days for each year and school. 3. Per diem/payment schedule for substitute teachers for the past five years. Please provide the per diem rates or payment schedule used for substitute teachers during each year within the past five years. 4. Names of all substitute teachers, total days worked, and total payments made to them for the last five years. Please provide a list of substitute teachers who have worked within the school district for each year within the past five years. Additionally, include the total number of days worked by each substitute teacher and the corresponding total payment made to them.	Partially Granted, Partially Denied
15	Joseph Strauch #9	7/13/2023	A copy of the Board approved list of Non-resident Employees being given the benefit of a tuition free scholarship to Lackawanna Trail School District for the 2023-2024 school year for their eligible dependents. NO identification of the students, please.	Denied
16	Stephanie Vargas, SmartProcure	8/1/2023	SmartProcure is submitting a Right to Know request to the Lackawanna Trail School District for any and all purchasing records from 5/3/2023 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number; 2. Purchase date; 3. Line item details (Detailed description of the purchase); 4. Line item quantity; 5. Line item price; 6. Vendor ID number, name, address, contact person and their email address	Granted
17	Susanne Green #1	8/3/2023	<ol style="list-style-type: none"> 1. Names and Address of Title IX experts which Mr Ross mentioned 2. Background and/or resume which makes them an expert 3. All Reports received from the Title IX experts, draft, interim and final reports 4. All coorespondence with the Title IX experts 5. All emails between school board members and the Title IX experts 6. All emails between administration and Title IX experts 7. All emails between school board members and administration regarding the Wellness Center plans and/or Title IX compliance 	Denied

18	Susanne Green #2	8/7/2023	1. Square footage of existing men/boys locker rooms at the LTHS, including: Square footage of entire space, number of lockers, number of bathrooms, number of toilets, number of urinals, number of shower stalls or open showers in the existing men/boys locker room. 2. Square footage of the existing women/girls locker rooms at the LTHS, including: Square footage of entire space allocated to women/girls, number of lockers, number of toilets, number of shower stalls or open showers in the existing women/girls locker room. 3. Square footage of the existing visitor locker rooms at LTHS, including: square footage of entire space, number of lockers, number of bathrooms, number of toilets, number of urinals, number of showers/stalls.	Denied
19	Joseph Strauch #10	8/7/2023	1) The Alternative Education for Disruptive Youth agreement 2) The Interim Healthcare Service Agreement 3) The full text of the Resolution #2023-02 4) The full text of the Resolution Calling For Charter School Funding Reform	Granted
20	Susanne Green #3	8/11/2023	1. All emails and correspondence between LTSD School board members and LTSD Superintendent regarding the Wellness Center during calendar years 2021, 2022 and 2023 2. All emails and correspondence between LTSD School Board members and LTSD employees regarding the Wellness Center during calendar years 2021, 2022 and 2023 3. All emails and correspondence between LTSD school board members and LTSD Superintendent regarding Title IX compliance during calendar years 2021, 2022 and 2023 4. All emails and correspondence between LTSD School board members and LTSD employees regarding Title IX compliance during calendar years 2021, 2022 and 2023	Denied
21	Susanne Green #4	8/22/2023	Copies of all emails to and from LTSD School board members from the following district issued email addresses: rossj@ltsd.org, wescott@ltsd.org, minickr@ltsd.org, mulhern@ltsd.org, dwyerb@ltsd.org and mouldm@ltsd.org with the words or phrases; wellness, wellness center, wellnesscenter, Title IX, discrimination, athlete, student, concession, consent, mulhern, budget, finance, RACP, building, grounds, playground, HVAC, gymnasium, gym, grounds, resignation. Date range August 23, 2020 through August 22, 2023	Denied
22	Michael Rost, Allium Data	10/5/2023	1. A copy of the last property & casualty insurance renewal summary for all lines of insurance purchased by the school district (general liability, auto, workers comp, professional, directors and officers, etc.). This document summarizes the insurance terms, limits, deductibles, premium and exclusions. 2. A copy of the last employee benefits insurance renewal summary for health, dental and vision plans sponsored by the school district. This document shows plan options available to the district's employees and the pricing for employee, employee plus spouse, employee plus family.	Partially Granted, Partially Denied
23	Janis Farese/American Transparency	10/19/2023	Pursuant to the Right to Know, this is a request for an electronic copy of all payment transactions for fiscal year 2023. This could be considered one of the following reports: Vendor Payment Checkbook Report, Checkbook Register, Expenditure Data, Transactional Detail Payments, Online Checkbook, or Disbursements.	Granted
24	Joseph Strauch	11/16/2023	A copy of the contract that appeared for a vote on the agenda of Monday, November 13, 2023 that stated "...to approve the Act 93 Administrative contract for July 1, 2024 through June 30, 2027".	Denied
25	Michael Myers	11/28/2023	Active/current agreements (contracts, service contracts, leases, or otherwise) with regard to copiers, printers, document management solutions, and shred services.	Granted
26	Kevin Mulhern	12/5/2023	1. A copy of the "Statement of Financial Interest" for newly elected Board member Candice Haft 2. Pre-Election Affidavit from Mrs. Haft confirming she would not exceed the \$250.00 campaign cost, or Post-Election report filed by Mrs. Haft detailing her campaign contributions and expenses.	Granted
27	Joseph Strauch	12/5/2023	A copy of the ACT93 contract currently in effect. Also, if available, a copy of the ACT93 contract previously in effect.	Granted

28	Robert Minick	12/14/2023	<p>I am seeking all emails with any subject or content referring to or regarding Robert Minick, Bob Minick, Mr. Minick and or rminick84@gmail.com. This request is for the board director's emails of Tracy Westcott's emails and or Candace Hafts. If they forwarded any of the emails to any other board director you can add those as well. I am seeking copies of any forwarded emails that were sent to them from rminick84@gmail.com and who they forwarded those emails to with the content of those emails as well. I am also seeking if any emails were forward from Candace Haft's account to outside of district emails .The timeframe of these emails would be from the time Candace Haft's email was active.</p> <p>Please do not send any PSBA emails.</p>	Partially Granted, Partially Denied
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