

Lackawanna Trail School District  
School Board Meeting Minutes  
August 14, 2023

The Lackawanna Trail School District met in person and via Zoom for a scheduled meeting on Monday, August 14, 2023 at 7:30 pm, public notice thereof having been given in accordance with applicable law.

An Executive Session was held prior to the meeting from 6:26 pm to 7:21 pm. The following items were discussed: Act 93 contract and Superintendent evaluation. All board members were present for the executive session.

President Joe Ross called the meeting to order and directed the secretary to call the roll. Board Members present: Adrian Bianchi, Mark Carpenter, Heather Clark, Brendan Dwyer, Jaclyn Litwin, Robert Minick, Dr. Michael Mould, Joseph Ross and Tracy Wescott.

Administrators present: Mr. Glynn, Mr. Kearney, Mrs. Kuchak, Dr. Murphy, Mr. Rakauskas, Mr. Schofield and Ms. Talarico. Solicitor David Conn was present.

Public Presentation: Student Handbooks Proposal.

There was an opportunity for public participation provided. The following persons shared public comment: Joseph Strauch made comments and asked questions regarding multiple agenda items including 6-12, 9, 12, 10 and House Bill 1422.

#### Approval of Minutes

Mrs. Wescott made a motion, seconded by Mrs. Clark, that the minutes from the July 10, 2023 School Board Meeting and August 7, 2023 Work Session be approved as submitted. The motion passed by a unanimous vote of 9-0.

#### Bill Listing

Mr. Minick made a motion, seconded by Dr. Mould, that all bills found to be true and accurate be approved. The motion passed by a unanimous vote of 9-0.

#### Treasurer's Report

Dr. Mould made a motion, seconded by Mrs. Wescott, that the board approve the July Treasurer's Report as submitted. The motion passed by a unanimous vote of 9-0.

#### Cafeteria Equipment - Heated Cabinet

Mr. Minick made a motion, seconded by Mr. Bianchi, that the board approve the quote from TriMark for pass-through heated cabinets at a price of \$13,946.00 from food service fund unassigned fund balance. Pricing obtained through UG compliant Small Purchase procedures per policy 626. The motion passed by a unanimous vote of 9-0.

Cafeteria Equipment - Kitchen Equipment

Mrs. Clark made a motion, seconded by Mrs. Wescott, that the board approve the quote from TriMark for can racks, can openers and food service trays at a price of \$11,108.24 from food service fund unassigned fund balance. Pricing obtained through UG compliant micro purchasing procedures per policy 626. The motion passed by a unanimous vote of 9-0.

Transportation Contract

Mrs. Litwin made a motion, seconded by Mr. Bianchi, that the board approve the transportation services to be provided by the Western Pennsylvania School for the Deaf for 2023-2024 school year. The motion passed by a unanimous vote of 9-0.

PA Treatment and Healing Contract

Mrs. Wescott made a motion, seconded by Mrs. Clark, that the board approve the Alternative Education for Disruptive Youth agreement for services with PA Treatment and Healing effective July 2, 2023. The motion passed by a unanimous vote of 9-0.

Interim Healthcare Nursing Services

Mr. Minick made a motion, seconded by Mrs. Litwin, that the board approve the Interim Healthcare Service Agreement to provide contracted substitute nursing services for the 2023-2024 school year. The motion passed by a unanimous vote of 9-0.

Caregivers Nursing Services

Mrs. Wescott made a motion, seconded by Mrs. Clark, that the board approve the Caregivers America Medical Staffing, LLC Service Agreement to provide contracted substitute nursing services for the 2023-2024 school year. The motion passed by a unanimous vote of 9-0.

PSBA Contract

Mrs. Litwin made a motion, seconded by Dr. Mould, that the board approve the PSBA contract for Superintendent Evaluation services. The motion passed by a unanimous vote of 9-0.

Board Resolution 2023-02

Mr. Minick made a motion, seconded by Mr. Bianchi, that the board approve Resolution #2023-02 for funding commitment related to the Recreation and Wellness Center. The motion passed by a unanimous vote of 9-0.

Board Resolution 2023-03

Mrs. Clark made a motion, seconded by Mrs. Litwin, that the board approve the Resolution Calling for Charter School Funding Reform. The motion passed by a unanimous vote of 9-0.

Law Enforcement MOU

Mrs. Wescott made a motion, seconded by Mr. Minick, that the board approve the Memorandum of Understanding by and between the Lackawanna Trail School District and Law Enforcement Authorities for the 2023-2024 and 2024-2025 school years. The motion passed by a unanimous vote of 9-0.

Elementary School Student Handbook

Mrs. Wescott made a motion, seconded by Mrs. Litwin, that the board approve the 2023-2024 Elementary School Student Handbook with revisions to be made as discussed. The motion passed by a unanimous vote of 9-0.

Jr/Sr High School Student Handbook

Mr. Minick made a motion, seconded by Dr. Mould, that the board approve the 2023-2024 Jr/Sr High School Student Handbook. The motion passed by a unanimous vote of 9-0.

Bus and Private Drivers

Mr. Ross made a motion, seconded by Mr. Bianchi, that the board approve the following list of bus contractors/contracted drivers for the 2023-2024 school year. All clearances are on file. The motion passed by a unanimous vote of 9-0.

Bus Contractors, Bus Drivers and Substitutes: William Archer, Gloria Aten, Tina Barrasse, Wayne Beers, Anthony Dodge Jr., Paul Fetter, Sandy Fulkersin, Brian Kane, Brandon Loch, James Nichols, L. Robyn Nichols, Nichols Bus Company, Ray Oswald, Padula Ritter Bus Company, Joann Padula, James Schirg, Jason Schirg, Vladimir Schlasta, Micah Schneider, Pamela Sebjan, Mary Smarkusky, William Smarkusky, Sandra Snyder, Tina Smith, Allen Tator, James B. Vasky, James M. Vasky, Brenda Webb.

Private Vehicle Contractors and Substitutes: Brenda Bouch, Derek Buffington, Margaret Burns, D. Wayne Burns, Gayle Demming, Kathy Geerts, Catherine Gerrity, Debbie Hazlak, Willard Randy Holgate, Paulette Johnson, Ann Marie Kalinoski, Vince Kalinoski, Linda Kettell, Necvan Kurtulus, Paula Litwin, Connie Otto, Gretchen Sheposh, Amy Smith, Judith Smith, Karl Smith, Cheryl Sutton, Gennifer Sutton, James Tasker and Tammy Yankelitis.

Substitute Nurses

Mr. Minick made a motion, seconded by Mrs. Wescott, that the board approve the following School Nurse Substitutes for the 2023-2024 school year. All clearances are on file. The motion passed by a unanimous vote of 9-0.

- Maureen Mahoney, RN
- Brenda Grunza, BSN, RN

Contracted Board Certified Behavior Analyst

Mrs. Clark made a motion, seconded by Mrs. Litwin, that the board approve the appointment of Brittany Young as an outsourced independent contractor for BCBA Services for the 2023-2024 and 2024-2025 school years. All clearances are on file. The motion passed by a unanimous vote of 9-0.

Consent Agenda

Mr. Ross made a motion, seconded by Mr. Minick, to consolidate the motions 18 through 25 in a consent agenda and approve the motions listed below. The motion passed by a unanimous vote of 9-0.

18. Yearbook Advisor Resignation  
Move that the board acknowledge the resignation of Dina Berrios from her Yearbook Advisor position effective July 24, 2023.
19. Yearbook Advisor  
Move that the board approve Kelly Hopkins as yearbook advisor beginning the 2023-2024 school year at a stipend of \$3200.00, according to the LTEA collective bargaining agreement.
20. Extracurricular Wrestling Assistant Coach Resignation  
Move that the board acknowledge the resignation of Michael Bluhm from his Wrestling Assistant Coach position effective July 17, 2023.
21. Extracurricular Girls' Volleyball Assistant Coach Resignation  
Move that the board acknowledge the resignation of Jessica Bentley from her Girls' Volleyball Assistant Coach position effective July 12, 2023.
22. Extracurricular Girls' Volleyball Volunteer  
Move that the board approve Jessica Bentley as a volunteer assistant with the Girl's Volleyball team for the 2023-2024 school year.
23. Extracurricular Girls' Volleyball Assistant Coach  
Move that the board approve Ryan Laubach as Girls' Volleyball Assistant Coach beginning August 15, 2023 at a stipend of \$3125.00, according to the LTEA collective bargaining agreement. All clearances are on file.
24. Extracurricular Wrestling Assistant Coach  
Move that the board approve Caleb Darling as Wrestling Assistant Coach beginning August 15, 2023 at a stipend of \$4300.00, according to the LTEA collective bargaining agreement. All clearances are on file.
25. Extracurricular Football Volunteer  
Move that the board approve Jordan Edwards as a volunteer assistant with the football team for the 2023-2024 school year. All clearances are on file.

## Future Business:

Mr. Ross suggested a voucher for the bus drivers to attend all sporting events.

Mr. Ross announced that there would be an executive session prior to the next meeting. The meeting was adjourned at 8:48 pm.

Respectfully submitted,

Adrian Bianchi, Secretary Board of Education