

Lackawanna Trail School District
School Board Meeting Minutes
May 8, 2023

The Lackawanna Trail School District met in person and via Zoom for a scheduled meeting on Monday, May 8, 2023 at 7:37 pm, public notice thereof having been given in accordance with applicable law.

An Executive Session was held prior to the meeting from 6:00 pm to 7:33 pm and a second Executive Session immediately following the meeting from 10:00 pm to 10:42 pm. The following items were discussed in these executive sessions: Solicitors report, Personnel, Transportation Contract Negotiations, Support Staff Contract, Grievance 2023-1, Student Retention, Personnel matter of different positions. All board members were present for both executive sessions.

President Joe Ross called the meeting to order and directed the secretary to call the roll. Board Members present: Adrian Bianchi, Mark Carpenter, Heather Clark, Brendan Dwyer, Jaclyn Litwin, Robert Minick, Dr. Michael Mould, Joseph Ross and Tracy Wescott.

Administrators present: Mr. Glynn, Mrs. Kuchak, Dr. Murphy, Mr. Rakauskas, Mr. Schofield and Ms. Talarico. Mr. Kearney was absent. Solicitor David Conn was present.

There was an opportunity for public participation provided. The following persons shared public comment:

Kathryn Bommer: Comments opposing building the Wellness Center, requesting to be able to use the Wellness Center as a member of the public.

Joe Strauch: Questioned how many chromebooks are being purchased, asked the board to just follow the index, to fix the date on Policy 918, questioned how many students are employee's children attending on tuition waivers, and suggested tax implications of this.

Verne Croasdale: Question about Wellness Center bids, requested that the district poll the public opinion of Wellness Center.

Donald Schmidt: Wellness Center, housing shortages in the district.

Mike Bass: Questions about change orders in the Trane contract sections 10 and 12.

Heath Gumble: Tax millage in other districts, concerns about tax increase, complaint about no air conditioning in the school.

Approval of Minutes

Mrs. Wescott made a motion, seconded by Mr. Dwyer, that the minutes from the April 11, 2023 School Board Meeting and May 1, 2023 Work Session be approved as submitted. The motion was approved by a unanimous vote of 9-0.

Amend Agenda

Mr. Ross made a motion, seconded by Mr. Minick, to amend the agenda to add a motion to acknowledge the resignation of Brianna Estus received late on the day of the meeting. The motion was approved by a unanimous vote of 9-0.

Bill Listing

Mr. Dwyer made a motion, seconded by Mrs. Wescott, that all bills found to be true and accurate be approved. The motion was approved by a unanimous vote of 9-0.

June Bills

Mr. Minick made a motion, seconded by Dr. Mould, that the board approve the business manager to pay any necessary bills due for the month of June 2023. The motion was approved by a unanimous vote of 9-0.

Treasurer's Report

Dr. Mould made a motion, seconded by Mr. Carpenter, that the board approve the April Treasurer's Report as submitted. The motion was approved by a unanimous vote of 9-0.

Proposed Final Budget

Mr. Minick made a motion, seconded by Mr. Dwyer, that the board approve the Lackawanna Trail School District's 2023-2024 proposed final budget in the amount of \$23,575,192.19. The motion was approved by a unanimous vote of 9-0.

Technology Purchases

Mrs. Litwin made a motion, seconded by Mr. Bianchi, that the board approve the purchase of chromebooks for four grade levels, faculty and staff computers and for three computer labs from PEPPM Contract C000001024003 at a cost of \$279,410.00 from assigned fund balance. Expenditures will be included in the 2023-2024 General Operating Budget presented for approval as an alternate funding source. The motion was approved by a unanimous vote of 9-0.

Government Software Services

Mrs. Clark made a motion, seconded by Mr. Carpenter, that the board approve the contract with Government Software Services, Inc. for fiscal year 2023 for tax bill printing. The motion was approved by a unanimous vote of 9-0.

NTIEC Service Agreement

Mr. Minick made a motion, seconded by Mrs. Wescott, that the board approve the agreement with Northern Tier Industry & Education Consortium (NTIEC) to provide career education services for academic years 2023-2024 and 2024-2025. The motion was approved by a unanimous vote of 9-0.

Board Resolution 2023-01

Mr. Minick made a motion, seconded by Mr. Bianchi, that the board approve the multi-county resolution supporting amendments to school code section 672.1. The motion was approved by a unanimous vote of 9-0.

Elementary Gym Floor

Mr. Dwyer made a motion, seconded by Mr. Minick, that the board approve the refinishing of the elementary gym floor with All American Athletics, LLC at a contract price of \$43,000 through procurement contract CoStars #014-212 from unassigned fund balance, competitive bidding documentation on file. The motion was approved by a unanimous vote of 9-0.

High School Gym Floor

Mrs. Clark made a motion, seconded by Mr. Dwyer, that the board approve the refinishing of the high school gym floor with All American Athletics, LLC at a contract price of \$33,900 through procurement contract CoStars #014-212 from unassigned fund balance, competitive bidding documentation on file. The motion was approved by a unanimous vote of 9-0.

Security Improvements - Phase 1

Mr. Minick made a motion, seconded by Mr. Bianchi, that the board authorize the purchase of phase 1 security upgrades at a cost of \$16,351.36 from Act 55 of 2022 safety and security grant with vendor NGS Films and Graphics, competitive bidding documentation on file through The Interlocal Purchasing System, Safety supplies and services #220101, Job order contract #211001. The motion was approved by a unanimous vote of 9-0.

Security Improvements - Phase 2

Mrs. Litwin made a motion, seconded by Mr. Dwyer, that the board authorize the purchase of phase 2 security upgrades at a cost of \$9,646.73 from Act 55 of 2022 safety and security grant with vendor NGS Films and Graphics, competitive bidding documentation on file through The Interlocal Purchasing System, Safety supplies and services #220101, Job order contract #211001. The motion was approved by a unanimous vote of 9-0.

Security Improvements - Phase 3

Mr. Carpenter made a motion, seconded by Mr. Minick, that the board authorize the purchase of phase 3 security upgrades at a cost of \$7,390.00 from Act 55 of 2022 safety and security grant with vendor Sun Control Plus, CoStars #405795, Contract #040-013. The motion was approved by a unanimous vote of 9-0.

Banking Services

Mr. Bianchi made a motion, seconded by Dr. Mould, that the board accept the proposal from PS bank for banking services. The motion was approved by a unanimous vote of 9-0.

MOU for Unified Sports Track and Field

Mr. Clark made a motion, seconded by Dr. Mould, that the board approve the Unified Champion Schools Memorandum of Understanding between the Special Olympics of Pennsylvania and the Lackawanna Trail Junior-Senior High School for the 2022-2023 school year. The motion was approved by a unanimous vote of 9-0.

Addendum to Elementary Curriculum/Course Description Guide

Mrs. Wescott made a motion, seconded by Mr. Carpenter, that the board approve the addendum to the Elementary 2023-2024 Curriculum/Course Description Guide to add STEM education based on the STEELS (Science, Technology, Engineering, Environmental Literacy and Sustainability) standard-based curriculum. The motion was approved by a unanimous vote of 9-0.

Tuition Waiver for Students of Staff and Faculty

Dr. Mould made a motion, seconded by Mr. Bianchi, that the board approve eligible tuition waiver students for the 2023-2024 school year, per Board Policy 202 - Eligibility of Non-Resident Students. The motion was approved by a unanimous vote of 9-0.

Policy for Adoption

Mr. Minick made a motion, seconded by Mr. Carpenter, that the board approve the adoption of the following policy: 918 Title I Parent and Family Engagement. The motion was approved by a unanimous vote of 9-0.

Policy for Second Reading

Mr. Carpenter made a motion, seconded by Mr. Minick, that the board approve the second reading of the following policy: 827 Conflict of Interest. The motion was approved by a unanimous vote of 9-0.

Policy for First Reading

Mrs. Clark made a motion, seconded by Mr. Carpenter, that the board approve the first reading of the following policy: 828 Fraud. The motion was approved by a unanimous vote of 9-0.

Field Trip

Mrs. Wescott made a motion, seconded by Mr. Minick, that the board approve the Envirothon Team field trip to Camp Mt. Luther in Mifflinburg, PA, for the Envirothon State Competition on May 24th, 2023, at a cost to the district of one substitute teacher and the cost of fuel. The motion was approved by a unanimous vote of 9-0.

Mathematics Department Chairperson

Mr. Dwyer made a motion, seconded by Mr. Bianchi, that the board approve Craig Muller as the Mathematics Department Chairperson effective July 1, 2023 at a stipend of \$2470, according to the LTEA contract. The motion was approved by a unanimous vote of 9-0.

Family and Consumer Science Teacher Resignation

Mr. Minick made a motion, seconded by Mr. Carpenter, that the board acknowledge the resignation of Brianna Estus from her Family and Consumer Science Teacher position and her Assistant Jr. High Girls Basketball Coach position effective at the end of the 2022-2023 school year. The motion was approved by a unanimous vote of 9-0.

Paraprofessional Resignation

Mrs. Clark made a motion, seconded by Mr. Minick, that the board acknowledge the resignation of Rachel Hibson from her paraprofessional position effective April 24, 2023. The motion was approved by a unanimous vote of 9-0.

Contracted Driver

Mr. Dwyer made a motion, seconded by Mr. Bianchi, that the board retroactively approve Paulette Johnson as a contracted driver with Burns Transportation for the 2022-2023 school year as of April 25, 2023. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

Bus Driver

Mr. Minick made a motion, seconded by Mrs. Wescott, that the board retroactively approve Brenda Webb as a bus driver with Smarkusky Transportation for the 2022-2023 school year as of April 26, 2023. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

Bus Driver

Mr. Minick made a motion, seconded by Mr. Bianchi, that the board retroactively approve Pamela Sebjan as a bus driver with Nichols Bus Inc for the 2022-2023 school year as of May 3, 2023. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

Extracurricular Cross Country Head Coach

Mr. Carpenter made a motion, seconded by Mrs. Litwin, that the board approve Tim Ronchi as Cross Country Head Coach beginning the 2023-2024 season at a rate of \$3460, according to the LTEA agreement. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

Extracurricular Assistant Football Coach Resignation

Mr. Carpenter made a motion, seconded by Mr. Minick, that the board acknowledge the resignation of Tim Ronchi as Assistant Football Coach effective at the end of the 2022-2023 school year. The motion was approved by a unanimous vote of 9-0.

Extracurricular Football Volunteer

Mr. Carpenter made a motion, seconded by Mr. Dwyer, that the board approve Tim Ronchi as a volunteer assistant with the football team for the 2023-2024 school year. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

Extracurricular Football Volunteer

Mrs. Litwin made a motion, seconded by Mr. Bianchi, that the board approve Dale Gow as a volunteer assistant with the football team for the 2023-2024 school year. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

Extracurricular Volleyball Head Coach Resignation

Mr. Minick made a motion, seconded by Mr. Carpenter, that the board acknowledge the resignation of Kristen Kurpis as Girls' Head Volleyball Coach effective immediately. The motion was approved by a unanimous vote of 9-0.

Extracurricular Vocal Music Director Resignation

Mr. Dwyer made a motion, seconded by Mrs. Wescott, that the board acknowledge the resignation of Jillian Rojek as Vocal Music Director effective at the conclusion of the 2022-2023 school year. The motion was approved by a unanimous vote of 9-0.

Mr. Ross announced that there would be a second executive session immediately following this meeting and an executive session prior to the next meeting. The meeting was adjourned at 9:57 pm.

Respectfully submitted,

Adrian Bianchi, Secretary Board of Education