

LACKAWANNA TRAIL SCHOOL DISTRICT

PO BOX 85, FACTORYVILLE, PA 18419

Non-Professional Application

LACKAWANNA TRAIL SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONALITY AND ETHNIC ORIGIN IN ADMINISTRATION OF ITS EDUCATION OR EMPLOYEE POLICIES

Name _____ Date _____

Address _____ SS# _____
_____ Phone _____

Email _____

Previous Address _____
Street City State Zip

Position(s) Applied For _____

Permanent Work: Yes -or- No Daily Substitute: Yes -or- No

Were you previously employed by the School District? Yes -or- No If Yes, When? _____

On what date would you be available to work?

List any special qualifications and skills you possess that will benefit you in performing this job for which you are applying: _____

EDUCATION

School	Name & Address of School:	Course of Study:	Circle Last Year Completed:	Year Graduated:
Elementary	_____		5 6 7 8	_____

High School	_____		9 10 11 12	_____

College	_____	_____	1 2 3 4	_____
	_____	_____		
Other (Specify)	_____			_____
	_____			_____

EXPERIENCE (Begin with present position and work back)

Name and Address of Employer _____

Name of Supervisor _____

Date of Employment (from/to) _____

Type of Job Performed _____

Name and Address of Employer _____

Name of Supervisor _____

Date of Employment (from/to) _____

Type of Job Performed _____

Name and Address of Employer _____

Name of Supervisor _____

Date of Employment (from/to) _____

Type of Job Performed _____

PERSONAL REFERENCES (Not former employers or relatives)

Name	Occupation	Address	Phone
1. _____			
2. _____			
3. _____			

For Office Use Only:

Interviewer: _____ Interview Date: _____

Comments: _____

Employed at Board Meeting of: _____ Start Date: _____

Assigned to Building: _____

Enrollment Dates - Health Insurance: _____ Retirement: _____

Township or Municipality of Residence: _____

Clearances on file:	Date Completed:	**MUST BE WITHIN 1 YEAR OF DATE OF APPLICATION
FALSE Child Abuse History Clearance	_____	
FALSE PA State Police Criminal Background Check	_____	
FALSE FBI Fingerprint Clearance	_____	

PLEASE INCLUDE A LETTER OF INTEREST AND CLEARANCES WITH THIS APPLICATION