

Lackawanna Trail School District  
School Board Reorganization/Regular Meeting Minutes  
December 5, 2022

The Lackawanna Trail School District met in person and via Zoom for a scheduled meeting on Monday, December 5, 2022 at 7:30 pm, public notice thereof having been given in accordance with applicable law. A mixture of live and virtual Google Executive Session was held prior to the School Board meeting from 6:00 pm to 7:24 pm. Present for this executive session were Adrian Bianchi, Mark Carpenter, Robert Minick, Dr. Michael Mould, Kevin Mulhern, Joseph Ross, Nolan Schmidt and Tracy Wescott. The following items were discussed: PSBA Board Self Evaluation, Transportation personnel and ESL Compliance.

President Kevin Mulhern called the meeting to order and directed the secretary to call the roll. Board Members present: Mr. Bianchi, Mr. Carpenter, Mr. Minick, Dr. Mould, Mr. Mulhern, Mr. Ross, Mr. Schmidt and Mrs. Wescott.

Administrators present: Mr. Rakauskas, Mr. Glynn, Mrs. Kuchak, Dr. Murphy, Mr. Schofield and Ms. Talarico. Absent: Mr. Kearney. Solicitor David Conn was absent.

## **REORGANIZATION MEETING**

### Region I School Board Director

Mr. Minick made a motion, seconded by Mr. Bianchi, that the board appoint Jaclyn Litwin as School Board Director representing Region I to complete the remainder of Brian Petula's unexpired term ending in 2023, effective December 5, 2022. The motion was approved by a unanimous vote of 8-0.

The Oath of Office for New School Director was performed by District Justice David Plummer. Mrs. Litwin joined the members of the board for the remainder of the meeting.

## **TEMPORARY PRESIDENT OF THE BOARD OF EDUCATION**

### NOMINATION: Temporary President of the Board of Education

Mr. Ross nominated Kevin Mulhern as the temporary President, seconded by Mr. Bianchi. There were no other nominations. The nomination was approved by a unanimous vote of 9-0.

### CLOSE NOMINATION: Temporary President of the Board of Education

Dr. Mould made a motion, seconded by Mr. Ross, to close the nominations. The motion was approved by a unanimous vote of 9-0.

### ELECTION: Temporary President of the Board of Education

Mr. Schmidt made a motion, seconded by Mr. Bianchi, to elect Kevin Mulhern as the Temporary President of the Board of Education. The motion was approved by a unanimous vote of 9-0.

## **PRESIDENT OF THE BOARD OF EDUCATION**

### NOMINATION: President of the Board of Education

Mr. Mulhern nominated Joseph Ross to be President of the Board of Education, seconded by Mrs. Wescott. There were no other nominations. The nomination was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Ross abstained.

### CLOSE NOMINATION: President of the Board of Education

Mr. Minick made a motion, seconded by Mr. Schmidt, to close the nominations. The motion was approved by a unanimous vote of 9-0.

### ELECTION: President of the School Board of Education

Mr. Minick made a motion, seconded by Mr. Bianchi, to elect Joseph Ross as the President of the Board of Education. The motion was approved by a roll call vote 8 in favor, 0 opposed and 1 abstention. Mr. Ross abstained.

## **VICE-PRESIDENT OF THE BOARD OF EDUCATION**

### NOMINATION: Vice-President of the Board of Education

Mr. Mulhern nominated Robert Minick to be Vice-President of the Board of Education, seconded by Mrs. Wescott. There were no other nominations. The nomination was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Minick abstained.

### CLOSE NOMINATION: Vice-President of the Board of Education

Mrs. Wescott made a motion, seconded by Mr. Bianchi, to close the nominations. The motion was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Minick abstained.

### ELECTION: Vice-President of the Board of Education

Mr. Bianchi made a motion, seconded by Mr. Schmidt, to elect Robert Minick as the Vice-President of the Board of Education. The motion was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Minick abstained.

## **Regular Meeting of the Lackawanna Trail School Board of Education**

Time was allowed for public comment. The public commented on the following topics:

Robyn Nichols asked about school wide positive behavior support.

Melissa Hatala from the Nutrition Group gave a presentation to the board.

### Approval of Previous Meeting Minutes

Mr. Schmidt a motion, seconded by Mrs. Wescott, to accept the minutes from the November 14, 2022 Regular School Board Meeting as submitted. The motion was approved by a unanimous vote of 9-0.

NOMINATION: Secretary of the Board of Education

Mr. Mulhern nominated Adrian Bianchi to be Secretary of the Board of Education, seconded by Mr. Ross. There were no other nominations. The nomination was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Bianchi abstained.

CLOSE NOMINATION: Secretary of the Board of Education

Mr. Minick made a motion, seconded by Mr. Schmidt, to close the nominations. The motion was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Bianchi abstained.

ELECTION: Secretary of the Board of Education

Mrs. Wescott made a motion, seconded by Mr. Minick, to elect Adrian Bianchi as the Secretary of the Board of Education for the remainder of Brian Petula’s unexpired term effective December 5, 2022 through June 30, 2025, at a stipend of \$600 per year prorated. The motion was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Bianchi abstained.

Consent Agenda

Mr. Mulhern made a motion, seconded by Mr. Minick, to combine agenda items 4, 5, 6, 11, 12 and 13 in a consent agenda. The motion was approved by a unanimous vote of 9-0. The following motions were included in the consent agenda:

Board Meeting and Committee Meeting Dates & Times

Move that the Lackawanna Trail School District Board of Education will conduct the monthly work sessions and board meetings at 7:30 pm in the boardroom.

Work Sessions

January 9, 2023	June 5, 2023
February 6, 2023	August 7, 2023
March 6, 2023	September 5, 2023
April 3, 2023	October 2, 2023
May 1, 2023	November 6, 2023

Regular Meetings

January 16, 2023	July 10, 2023
February 13, 2023	August 14, 2023
March 13, 2023	September 11, 2023
April 11, 2023	October 10, 2023
May 8, 2023	November 13, 2023

<u>Reorganization/Regular Meeting:</u>	December 4, 2023
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Committee Meetings:

Buildings & Grounds

March 20, 2023	6 pm
May 22, 2023	6 pm
September 18, 2023	6 pm
December 11, 2023	6 pm

Curriculum

March 20, 2023	8 pm
May 22, 2023	8 pm
September 18, 2023	8 pm
December 11, 2023	8 pm

Budget & Finance

January 5, 2023 6 pm  
 March 21, 2023 6 pm  
 May 23, 2023 6 pm  
 September 19, 2023 6 pm  
 December 12, 2023 6 pm

Wellness

March 21, 2023 8 pm  
 May 23, 2023 8 pm  
 September 19, 2023 8 pm  
 December 12, 2023 8 pm

December Bills

Move that the board approve the business manager to pay any necessary bills due for the month of December 2022.

Board Self-Assessment Contract

Move that the board approve the contract with Pennsylvania School Boards Association (PSBA) for Board Self-Assessment Workshop/Presentation at a cost of \$600.

Extracurricular Unified Track & Field

Move that the board approve the revised stipend for Megyn Stevens as a Unified Sports Track and Field Coach at \$750 for the 2022-2023 season. All clearances are on file.

Extracurricular Unified Track & Field

Move that the board approve the revised stipend for Ashlinn Simpson as a Unified Sports Track and Field Coach at \$750 for the 2022-2023 season. All clearances are on file.

Extracurricular Boys' Basketball Volunteer

Move that the board approve Richard Pencek as a volunteer assistant boys' basketball coach for the 2022-2023 school year. All clearances are on file.

Policies for First Reading

Mr. Schmidt made a motion, seconded by Mr. Ross, that the board approve the first reading of the following policies:

- 217 Graduation
- 240 Athletic Awards
- 800 Records Management

The motion was approved by a unanimous vote of 9-0.

Field Trip

Mr. Mulhern made a motion, seconded by Mrs. Wescott, that the board approve the Elementary Gifted Field Trip request to the Statue of Liberty, Liberty Island, NY on April 19, 2023 at a cost to the district of substitutes at \$350 or less. The motion was approved by a unanimous vote of 9-0.

Field Trip

Mr. Minick made a motion, seconded by Mr. Mulhern, that the board approve the Jr/Sr High School Gifted Field Trip request to the Statue of Liberty, Liberty Island, NY on April 19, 2023 at a cost to the district of substitutes at \$350 or less. The motion was approved by a unanimous vote of 9-0.

Field Trip

Mrs. Wescott made a motion, seconded by Mr. Schmidt, that the board approve the Sixth Grade Field Trip request to the Museum of Modern Art, Radio City and Rockefeller Center, New York, NY at a date to be determined in November 2023, at a cost to the district of substitutes. The motion was approved by a unanimous vote of 9-0.

Mr. Ross announced that there would be an executive session prior to the next meeting.

The meeting was adjourned at 8:45 pm.

Respectfully submitted,

Adrian Bianchi  
Secretary, Board of Education