

Buildings & Grounds Committee Meeting Minutes

November 29, 2022, 7:30 pm

Boardroom

The Budget & Finance Committee met in the boardroom for a public meeting on November 19, 2022. The meeting started at 7:35 P.M.

Committee members in attendance: Michael Mould, Kevin Mulhern, Joseph Ross, Tracy Wescott, Keith Glynn, Ed Gaidula, Mark Murphy and Matthew Rakauskas.

Public in attendance: None

Committee discussed topics related to:

Fund Balance Overview

- As part of a fund balance discussion, the Committee reviewed fund balance assignments and amounts available in the assignment for future capital projects.

Wellness Center

- The Committee reviewed the \$1.5 million budget estimate provided by the Finance Committee.
- It was determined that a value engineering review of the current architectural plans would not be able to yield enough savings to continue with the project with the same footprint and design.
- The Committee will review a sketch level drawing of other options may fit in the footprint available with lower cost.
- Committee will bring back guidance to take to HC Architects to accommodate changes in the budget.
- Business Manager will review detailed RACP requirement with Ashburn Associates to determine if new scope will meet RACP requirements.

High School HVAC and Window Replacement

- The Committee reviewed the \$4.5 million budget estimate provided by the Finance Committee.

The Committee recommends a full service architectural and engineering (A&E) firm be hired to provide bid specs and a HVAC solution.

- Business Manager was tasked with drafting an RFP for A&E services.

Meeting adjourned at 9:07 P.M.