

**Comprehensive Plan Committee Meeting Minutes**  
**August 30, 2022 Start 1:04 pm - End 1:58 pm**  
**Boardroom/Google Meet Virtual Option**

The following message from Matthew Rakauskas was shared with the committee:

*Thank you to all of the members of the Comprehensive Planning Committee for your hard work and commitment over the last few years. The final product has been board approved, submitted to PDE, and is ready to be implemented. This top notch plan would not have been created without valuable input from every stakeholder. The students of the Lackawanna Trail School District will benefit in a variety of areas as the action plans get carried out. What follows is a summary of the status of the goals for the previous and current Comprehensive Plans.*

**The 2019-2022 Comprehensive Plan** included three overarching goals carried out through actions plans:

**Goal 1:** Expanded Response to Instruction and Intervention (RtII) to include additional grade levels, content areas and school-wide positive behavior support (SWPBS) so that district-wide, at-risk students receive the interventions and supports necessary to achieve academic proficiency, as measured by state assessments. This goal was achieved and will continually develop and expand as part of the new plan.

**Goal 2:** Develop a long range (3-5 year) professional development plan that is intensive, ongoing, connected to practice and focused on student achievement. This goal was not achieved in full. Due to the pandemic, professional development shifted to fine tuning our one-to-one chrome book initiative and virtual learning.

**Goal 3:** Create a scope and sequence for courses that is aligned to the standards and helps students attain proficiency on state assessments and/or content area exams. This goal was achieved in part, but will continually develop as one of the duties of our temporary Director of Curriculum.

**The 2022-2025 Comprehensive Plan** includes three overarching goals which will be carried out through specific action plans as follows:

**Goal 1:** By 2025, student performance on state standardized assessments in ELA and Math will reach or exceed the state average performance in achievement and/or growth. The district will ensure that 100% of students receive data-driven instruction that is supported by valid benchmarking assessments and tiered intervention programming in reading and math for grades 3-9.

**Goal 2:** By June of 2025, 100% of the 2021 Pennsylvania State Police Risk and Vulnerability Assessment will be communicated, reviewed, and evaluated by the Safe Schools Committee. Fully implemented policies and recommendations will be evaluated for ongoing compliance.

*Policies and recommendations that were partially implemented or nonexistent in the 2021 report will be reduced by 20%.*

**Goal 3:** *By 2025, all students in grades K-8 will receive direct instruction on school-wide behavior expectations at least once quarterly. Office discipline referrals and disciplinary actions will be reduced by 5% or more in each of the behavior focus areas.*

*In addition, it is important to point out that the district is in great shape moving forward. In the last few months, we have completed and submitted to PDE the Comprehensive Plan (2022-2025), the Special Education Plan (2022-2025), the Gifted Education Plan (2022-2028), and the Teacher Induction Plan (2022-2028). As a result of this demanding work and collaboration, the Lackawanna Trail School District is poised to be a leader in education in our area.*

*Prior to my return to work from FMLA on September 19<sup>th</sup>, this administration is well equipped to begin the process of implementing each of the above plans, answer any additional questions, and give updates through reports on the progress of each plan.*

Committee members discussed the following steps towards accomplishing the 2022-2025 goals:

**Goal 1:**

- Use what we have learned from implementing ELA RtII and follow the same guidelines to implement MTSS for math.
- Initiatives will begin this year at the K-1 level.
- Additional math personnel may be necessary to monitor progress and offer tiered interventions.
- The district can continue to utilize Aimsweb for data collection.
- Implementation of a data warehouse program was discussed, with the hopes to launch something by the end of the 2022-2023 school year. Research into potential programs should include user reviews from other districts and whether they may correlate with future dashboards being created by PDE (Early Warning Dashboard system).
- From a financial aspect, look to underutilized software programs as potential sacrifice areas.

**Goal 2:**

- The PA State Police Risk & Vulnerability Report will be shared with the Safe Schools Committee, who will evaluate and create a system to log what has been accomplished.

**Goal 3:**

- Direct instruction of the Five Behavior Expectations is planned to be completed on target by the end of October 2022.
- High School students will be included in the creation of new videos displaying behavior expectations. Groups that may work on these videos at the end of the 2022-2023 school year include high school gifted students and the AP Seminar Course.
- A data warehouse will also be necessary to track school-wide behavioral data.