

Building & Grounds Committee Meeting Minutes
September 27, 2022, 6 pm
Boardroom

The Buildings & Grounds Committee met in the boardroom for a public meeting on September 27, 2022. Meeting was called to order at 6:03 P.M.

Committee members in attendance: Joe Ross, Kevin Mulhern, Tracy Wescott, Ed Gaidula, Tom Schofield, Keith Glynn and Matthew Rakauskas.

Committee members absent: Dr. Michael Mould and Dr. Mark Murphy

Public in attendance: None

Committee discussed topics related to:

Public Overview of Capital Improvement Projects from the past few years

- The committee reviewed a list of projects from 2015 to current (attached to minutes)
- It is noted by the committee that although some projects were proactive, the committee will start to be proactive on a more regular basis in approving capital projects.

Fund Balance Review

- As part of a fund balance discussion, the committee reviewed fund balance assignments and discussed potential recommendations for assignments to future capital projects.
- The committee reviewed the district bond payment schedule to review the cost/benefit of maintaining debt versus debt payoff.

Criteria of Capital Improvements Plan

- The committee reviewed several approaches to a capital improvements plan. A timeline approach, a dollar threshold approach, a facilities review approach and a top 5 to 10 projects approach.
- The committee recommended a two tier approach with 2-3 projects from a wish list and 2-3 projects from an infrastructure/needs list being identified that could be completed in the next 3-5 years.
- In addition, all small projects (under \$50,000) would be addressed through the budget process and the Budget and Finance Committee.

Gym HVAC

- The committee the recently approved LTHS Gym HVAC project. A change order was review within the original pricing to modify units for efficiency and add airflow damper upgrades.
- An additional cost to the project for sensors and controls was reviewed and referred to full board for vote in October.

Playground

- The committee discussed this project and the likely funding through a combination of grant and donor funds. The Business Manager will review grant details and refer back to the committee or full board options on proceeding with the project in the near future. The committee recommends fronting any money needed to lock in the project once grant funds are secured to expedite the project.

Concession Stand Budget

- The committee discussed this project and will determine the timeline in conjunction with the Wellness and Recreation Center project.
- The committee agreed that the district would need to fund a significant portion of the replacement and would benefit by the additional storage space created in a new building.

Wellness & Recreation Center

- The project timeline was reviewed and market conditions were discussed. The committee considered value engineering options.
- A November bid timeline was considered.
- Determined by the committee to wait on potential RACP before bidding at least into mid-October.

Turf

- The committee considered the cost/benefit of a turf field at Lion's Pride Stadium. It was determined that although some value exists, the cost was higher than affordable at this time and the project would be added to a wish list discussion at a future date.

LTHS HVAC System

- Two options were review for the LTHS HVAC Project. The first was wrapping the project in as a ESCO project with replacement of LTHS windows. The second was contracting for engineer or architect & engineer services to spec out the project and create bid documents. This decision was to be made at the next Buildings and Grounds Committee meeting.

Elementary Sidewalk Project

- The committee discussed the addition of a sidewalk from the bridge at Christy Mathewson park to the elementary center entrance. The project was approved by administration at a cost less than \$5,000. The project will be complete before the October board meeting and will add to the safety of the elementary facility.

Meeting adjourned at 7:55 P.M.

Prior Capital Projects Completed since 2015

- 2015
 - District-Wide Roofs
 - LTEC HVAC
 - Building Envelope
 - IP Video
- 2018
 - Rewired to CAT 6 LTEC
 - New Lawn Tractor
 - Convert 4 classrooms to tile at LTEC
- 2019
 - Rewired to CAT 6 LTHS
 - Convert 4 classrooms to tile at LTEC
 - Mag Locks on Exterior Doors
- 2020
 - Parking Lot Replacements
 - Nightlock Barricades
 - Firewall and Webfilter Upgrades
 - Dump Truck
 - HVAC for IT Infrastructure Closet LTEC
 - Handicap Accessible Van
 - Student Transport Van
 - Fitness Equipment (Benches & Dumbbells)
 - Instruments
 - Convert 4 classrooms to tile at LTEC
 - LTHS HVAC Controller
- 2021
 - Sewer Plant Filtration Tank Replacement
 - LTHS Gym Divider

- Voicemail System
- High-top Student Transport Van
- Flooring Replacement District Wide (Remove all carpet)
- SMART Board replacements and additions
- Wireless Access Point Upgrade
- 1:1 Chromebooks
- Touchless Faucets
- 2022
- Track Replacement
- Cafeteria Tables
- LTHS HVAC Controller Additional updates