

Lackawanna Trail School District
School Board Meeting Minutes
March 14, 2022

Due to the Coronavirus Pandemic and the CDC recommendation to have groups adhere to social distance guidelines, the Lackawanna Trail School District met in person and via Zoom for a scheduled meeting, on Monday, March 14, 2022 at 7:30 pm. Public notice thereof having been given in accordance with applicable law.

A mixture of live and virtual Google Executive Session was held prior to the School Board meeting from 5:30 pm to 7:29 pm. Mr. Carpenter was absent for this meeting. The following items were discussed: Personnel and staffing, staffing update, solicitor opinion on a legal issue, safety concern and PSBA Board Self Assessment.

President Mulhern called the meeting to order and directed the secretary to call the roll. Board Members present: Mr. Bianchi, Mr. Minick, Dr. Mould, Mr. Mulhern, Mr. Petula, Mr. Ross, Mr. Schmidt, and Mrs. Wescott. Absent: Mr. Carpenter.

Administrators present: Mr. Glynn, Mr. Kearney, Mrs. Kuchak, Dr. Murphy, Mr. Rakauskas and Mr. Schofield.

The meeting began with a presentation by Dr. Murphy on Music in Schools Month.

Approval of Minutes

Mr. Bianchi made a motion, seconded by Mr. Schmidt, that the minutes from the February 14, 2022 School Board Meeting and the March 7, 2022 Work Session Meeting be approved as submitted. The motion was approved by a unanimous vote of 8-0.

Bill Listing

Mr. Bianchi made a motion, seconded by Mr. Minick, that all bills found to be true and accurate be approved. The motion was approved by a unanimous vote of 8-0.

Treasurer's Report

Mr. Petula made a motion, seconded by Mr. Bianchi, that the board approve the Treasurer's Report as submitted. The motion was approved by a unanimous vote of 8-0.

Consent Agenda

Mr. Mulhern made a motion to accept the consent agenda including motions #3-13. The motion was approved by a unanimous vote of 8-0.

The following motions were included in the consent agenda:

E-Rate Category Two Switches

Move that the board approve the PA PEPPM Mini-bid Contract for Lackawanna Trail School District for Switches to ePlus at a price of \$11,478, pending E-rate and General Operating Budget funding approval.

E-Rate Category Two Enclosures/Racks

Move that the board approve the PA PEPPM Mini-bid Contract for Lackawanna Trail School District for Enclosures/Racks to Dauphin DataCom at a price of \$1,385, pending E-rate and General Operating Budget funding approval.

E-Rate Category Two Wireless Access Points

Move that the board approve the PA PEPPM Mini-bid Contract for Lackawanna Trail School District for Wireless Access Points to ePlus at a price of \$12,122, pending E-rate and General Operating Budget funding approval.

Remove from the table: RACP Cooperation Agreement with Wyoming County

Move that the board remove from the table the Redevelopment Assistance Capital Program Cooperation Agreement with Wyoming County.

RACP Cooperation Agreement with Wyoming County

Move that the board approve the Redevelopment Assistance Capital Program Cooperation Agreement with Wyoming County.

RACP Administration Service Agreement with Ashburn Advisors, LLC

Move that the board approve the March 2022 service agreement with Ashburn Advisors, LLC for \$34,000 for the execution of the business plan for the RACP grant.

Architecture/Engineering Services

Move that the board approve the architecture/engineering services for the Student Recreation & Wellness Center for \$105,320 be funded through assigned fund balance.

Audit Approval

Move that the board approve the 2020-2021 Financial Statement and Single Audit prepared by Murphy, Dougherty & Company as submitted.

Nutrition Group

Move that the board approve the contract with Nutrition Group, Inc. for the 2022-2023 school year.

Health and Safety Plan

Move that the board approve the proposed revisions to the 2021-2022 Lackawanna Trail School District Health and Safety Plan.

Teacher Induction Manual

Move that the board approve the Revised Teacher Induction Manual 2022-2028.

Student Disciplinary Action

Mr. Mulhern made a motion, seconded by Mr. Minick, that the board approve the Disciplinary Action for student number 25143. The motion was approved by a unanimous vote of 8-0.

Acting Director of Special Education

Mr. Minick made a motion, seconded by Mr. Schmidt, that the board approve the appointment of Shannon Kuchak as Acting Director of Special Education from April 2022 to October 2022 at a stipend of \$1000. Mrs. Kuchak will return to the Principal of Student Management position at the conclusion of this temporary appointment. The motion was approved by a unanimous vote of 8-0.

Gifted Field Trip Request

Mr. Schmidt made a motion, seconded by Mrs. Wescott, that the board approve Jim Kotz's request to take the Elementary and High School Gifted students on a field trip to Roberson Museum and Science Center in Binghamton, NY on March 17, 2022. The motion was approved by a unanimous vote of 8-0.

Extracurricular Volunteer Coach Softball

Mr. Minick made a motion, seconded by Dr. Mould, that the board approve Lindsay Howard as a volunteer Softball Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 8-0.

Extracurricular Volunteer Coach Jr. High Softball

Mr. Mulhern made a motion, seconded by Mrs. Wescott, that the board approve Katie Beichler as a volunteer Jr. High Softball Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 8-0.

Extracurricular Volunteer Unified Track & Field

Mr. Schmidt made a motion, seconded by Mr. Ross, that the board approve Christian Scotti as a volunteer Unified Track & Field Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 8-0.

Extracurricular Volunteer Track & Field

Mrs. Wescott made a motion, seconded by Mr. Minick, that the board approve Mallory Griggs as a volunteer Track & Field Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 8-0.

Extracurricular Volunteer Coach Field Hockey

Mr. Minick made a motion, seconded by Mr. Schmidt, that the board approve Michelle Fahey as a volunteer Field Hockey Coach for the 2022-2023 season. All clearances are on file. The motion was approved by a unanimous vote of 8-0.

There was an opportunity for public participation provided.

The following Future Business was discussed:

1. **Referred to Board for deliberation and vote at April Meeting:** Recommendation that Board Meetings be recorded and archived with links to written minutes, presentations and documents shared in meetings.
2. **In accordance with our Policy Manual:** Public Meetings for the following Standing Committees (Policy Manual No. 005. Organization, Section 5 Committees) Organization Section be scheduled and publicized prior to April 30, 2022:
 - a. Finance, Insurance and Negotiations

- b. Building, Cafeteria and Transportation
 - c. Academic, Personnel, Curriculum, Activity and Administrative Evaluation
3. **Referred to Board President:** Request to select and share names of current Board Chairpersons of Standing Committees with the Board.
 4. **Referred to Administration:** Request for a list of all approved textbooks be shared with the Board in accordance with Policy Manual No.108 Adoption of Textbooks

Mr. Mulhern announced that there would be an executive session prior to the next meeting. The meeting was adjourned at 8:52 pm.

Respectfully submitted,

Brian Petula, Secretary Board of Education