

LACKAWANNA TRAIL JR SR HIGH SCHOOL
GUIDANCE DEPARTMENT

570-945-7202 Fax 570-945-3556

Dr. Mark Murphy , Secondary Principal

DATE _____

TO: _____

The pupil named below has transferred into the Lackawanna Trail School District. We have obtained permission from the parents to have all school records as indicated below released to the high school guidance office. We would appreciate your forwarding the following records:

_____ Health Records	_____ Grades to date in present term
_____ Cumulative Records	_____ Standardized Test Scores
_____ Report Card	_____ I.E.P.
_____ Psychological & Testing	_____ Discipline Records
_____ PA Secure ID	_____ Attendance Records

My child does _____ does not _____ receive special education services and/or accommodations. (Please check one.)

I authorize and request the release of any and all information in the school records of my child to:

Lackawanna Trail High School
Guidance Office
PO Box 85, Factoryville, PA 18419

FAX 570-945-3556

Student Name _____ Grade _____ Date _____

Parent Signature _____ Relationship _____

Under Public Law 93-380, now amended in Section 99.32, PL 93-568, no parent signature is required for educational records sent to another educational agency.
May 1980

Lackawanna Trail School District
HOME LANGUAGE SURVEY*

The Office of Civil Rights (OCR) requires that school districts/charter schools/full day AVTS identify limited English proficient (LEP) students in order to provide appropriate language instructional programs for them. Pennsylvania has selected the Home Language Survey as the method for the identification.

School District: Lackawanna Trail School District

Name of Child: _____ **Date:** _____

Address: _____ **Grade:** _____

School: Lackawanna Trail Junior-Senior High School

1. What is/was the student's first language? _____

2. Does the student speak a language(s) other than English? Yes No
(Do not include languages learned in school.)

If yes, specify the language(s): _____

3. What language(s) is/are spoken in your home? _____

4. Has the student attended any United States school in any 3 years during his/her lifetime? Yes No

If yes, complete the following:

Name of School	State	Dates Attended
_____	_____	_____
_____	_____	_____
_____	_____	_____

Person completing this form (if other than parent/guardian): _____

Parent/Guardian signature: _____

*The school district/charter school/full day AVTS has the responsibility under the federal law to serve students who are limited English proficient and need English instructional services. Given this responsibility, the school district/charter school/full day AVTS has the right to ask for the information it needs to identify English Language Learners (ELLs). As part of the responsibility to locate and identify ELLs, the school district/charter school/full day AVTS may conduct screenings or ask for related information about students who are already enrolled in the school as well as from students who enroll in the school district/charter school/full day AVTS in the future.

PENNSYLVANIA INTERSCHOLASTIC ATHLETIC ASSOCIATION, INC. (PIAA)
MEMBER SCHOOL ATHLETIC TRANSFER WAIVER REQUEST FORM
 (Revised May 24, 2017)

Pursuant to ARTICLE VI, TRANSFERS, RESIDENCE, AND RECRUITING, Section 4, Regional Panel or District Committee Review, of the PIAA By-Laws, the Principal of a PIAA member school to which a student transferred, who is not otherwise eligible under Section 2, Presumptive Eligibility, subsections A through G, may request a waiver of ARTICLE VI, Section 3, Ineligible Students, from, as applicable under the circumstances, either a Regional Panel or the District Committee having jurisdiction over that Principal's school by (1) completing Sections 1 and 2 of that Form; (2) having the student's parent(s) or guardian(s) complete and sign Section 3 of that Form; (3) thereafter completing and signing either Section 4A or 4B of that Form; (4) routing that Form to the Principal of the school from which the student transferred, for that Principal to complete and sign either Section 5A or 5B; (5) having that Principal return that Form to the Principal of the PIAA member school to which the student transferred; and (6) then submitting that completed and properly executed Form to, as applicable under the circumstances, either a Regional Panel or the District Committee having jurisdiction over the Principal's school to which the student transferred, for either that Regional Panel's or District Committee's consideration.

(PLEASE PRINT OR TYPE)

DATE: _____

Timing: A receiving school Principal before any student whose eligibility must be determined using this form shall initiate this form after the student has been enrolled in their school and is no longer in attendance at their previous school. The receiving school Principal shall forward this form to the sending school upon completion and without undue delay.

SECTION 1. RECEIVING MEMBER SCHOOL INFORMATION

- A. Full Name of Principal: _____
- B. Member School: _____
- C. Member School Address: _____

- D. Member School Phone No.: () _____ Member School Fax No.: () _____

SECTION 2. TRANSFERRING STUDENT INFORMATION

- A. Full Name of Student: _____ Grade _____
 (First) (Middle) (Last)
- B. Place of Residence: _____
 (Street Address) (City) (State) (Zip Code)
- C. Name(s) of the head of household in which the transferring student resides: _____
 Relationship to the student: _____
- D. Residence is located within the boundaries of the _____ Public School District
- E. Date of Student's Birth: ____ / ____ / ____ F. Age of Student on Last Birthday: _____
- G. Date Student Enrolled for the Current School Year: ____ / ____ / ____
- H. Summary of Student's School(s) Attended and Sport Participation in Each Season:

GRADE	SCHOOL YEAR	SCHOOL ATTENDED	LIST SPORT PARTICIPATION IN EACH SEASON		
			FALL	WINTER	SPRING
7					

SECTION 3. TRANSFERRING STUDENT'S REASON(S) FOR TRANSFERRING

- A. The transferring student and/or the student's parent(s) or guardian(s) should set forth the reason(s) for the Transfer:
- _____
- _____
- _____
- _____

(Attach Additional Sheet[s] if Necessary)

B. Identify participation in any non-school athletics (e.g. AAU, American Legion, club team, or other non-school teams) the transferring student participated which is Coached by a person affiliated with the school to which the student transferred to and/or the majority of the members of that Team were from the school to which the student transferred to:

(Attach Additional Sheet[s] if Necessary)

I (We) hereby acknowledge that I (we) have been informed by the Principal of the PIAA member school submitting this form, or that Principal's designee, as to the requirements of PIAA concerning the eligibility of students at PIAA member schools to participate in Inter-School Practices, Scrimmages, and/or Contests involving PIAA member schools. Such requirements include, but are not necessarily limited to age, amateur status, school attendance, health, Transfer from one school to another, season and out-of-season rules and regulations, semesters of attendance, seasons of sports participation, and academic performance.

I (We) further acknowledge that the information set forth in SECTION 2, TRANSFERRING STUDENT INFORMATION, and SECTION 3, TRANSFERRING STUDENT'S REASON(S) FOR TRANSFERRING, is accurate, complete, and truthful.

(Signature of Parent(s) or Guardian(s)) (Date)

SECTION 4. REVIEW AND CERTIFICATION OF PRINCIPAL OF SCHOOL TO WHICH THIS STUDENT TRANSFERRED.

(Print or Type Name of Principal of School to Which This Student Transferred) (Print or Type Name of School to Which This Student Transferred)

E-mail address of Principal of School to Which This Student Transferred: _____

****(Please complete and sign EITHER A or B below)****

A. Upon interviewing the transferring student and the Athletic Director of my school, I hereby certify that, to the best of my knowledge, information, and belief, the student's Transfer was not motivated in some material way by an athletic purpose and the student was not recruited for an athletic purpose.

(Signature of Principal of School to Which This Student Transferred) (Date)

B. Upon interviewing the transferring student and the Athletic Director of my school, I hereby request that the District Committee having jurisdiction over my school review the circumstances of Transfer to assess whether the Transfer was motivated in some material way by an athletic purpose and/or was the result of recruiting, which was materially motivated in some way by an athletic purpose. I have checked each box that I believe applies to this Transfer and affixed my signature certifying to my request for that District Committee's review.

- The student's Transfer was motivated in some material way by a representative of my school placing an advertisement in a newspaper or other literature directed toward prospective recruits touting the athletic successes of my school's Teams and/or students. **NOTE:** A comprehensive brochure or comparable piece of literature discussing all or most aspects of the school, including, but not focusing on the athletic program, is permissible.
- A representative of my school provided the transferring student with free transportation, tickets, or admissions to a Contest (other than free transportation, tickets, or admissions made available to all students, or to all students at the same school, or to all students in the same grade level at the same school, or the transferring student attended a Feeder School of my senior high school).
- A representative of my school used AAU or other amateur athletic Coaches to steer the transferring student to my school.
- A representative of my school offered, to the transferring student, scholarships or financial aid which is not available to other students at my school.
- A representative of my school encouraged the parents or relatives of the transferring student to influence the student to enroll at my school to participate in sports. This box need not be checked if the transferring student attended a Feeder School of my senior high school.

- A representative of my school promised playing time or a position on a Team to the transferring student.
- A representative of my school met with the transferring student to encourage the transferring student to enroll at my school. This box need not be checked if the transferring student attended a Feeder School of my senior high school.
- A representative of my school provided transportation or other inducements to the transferring student to take a qualifying examination at my school or to meet with school officials (other than those opportunities provided to all students at a particular school or grade level, or to students attending a Feeder School of my senior high school).
- Athletic Personnel from my school directly, or through another person, encouraged the transferring student or that student's parents to have the student enroll at my school. This box need not be checked if the transferring student attended a Feeder School of my senior high school.
- A representative of my school provided any item with school advertisement (such as shirts, pennants, caps, jackets, etc.) to the transferring student (other than offers made to all students of a particular school or class, or to students attending a Feeder School of my senior high school).
- Athletic Personnel from my school recruited the transferring student to attend my school. This box need not be checked if the transferring student attended a Feeder School of my senior high school.
- The transferring student played on a non-school Team which is Coached by a person affiliated with my school and the majority of the members of that Team were from my school.
- The student's Transfer was motivated in some material way by the involvement of a representative of my school in a camp, clinic, or speech at or during which that person used the opportunity to taunt the athletic successes of my school's Teams and/or students.
- I am aware of other facts or circumstances which would lead me to believe that this Transfer was motivated in some material way by an athletic purpose. (If checked, please explain below.)*
- I am aware of other facts or circumstances which would lead me to believe that individuals affiliated with my school engaged in recruiting the student for the purpose of participating in athletics. (If checked, please explain below.)

*Transfers which are motivated in some material way by an athletic purpose are those Transfers which would not have occurred but for a desire of the student or the student's family (1) to gain additional playing time; (2) to play for a particular school, Coach, or Team; (3) to avoid either playing for, or athletic sanctions imposed by, a particular school, Coach, or Team; and/or (4) to gain increased media or college exposure.

FACTS OR CIRCUMSTANCES WHICH LEAD ME TO BELIEVE THAT THE TRANSFER OF THIS STUDENT WAS MOTIVATED IN SOME MATERIAL WAY BY AN ATHLETIC PURPOSE:

(Attach Additional Sheet[s] if Necessary)

FACTS OR CIRCUMSTANCES WHICH LEAD ME TO BELIEVE THAT INDIVIDUALS AFFILIATED WITH MY SCHOOL ENGAGED IN RECRUITING THIS STUDENT FOR THE PURPOSE OF PARTICIPATING IN ATHLETICS:

(Attach Additional Sheet[s] if Necessary)

(Signature of Principal of School to Which This Student Transferred)

(Date)

PLEASE ROUTE TO PRINCIPAL OF SCHOOL FROM WHICH THIS STUDENT TRANSFERRED.

SECTION 5. REVIEW AND CERTIFICATION OF PRINCIPAL OF SCHOOL FROM WHICH THIS STUDENT TRANSFERRED.

(Print or Type Name of Principal of School
from Which This Student Transferred)

(Print or Type Name of School from
Which This Student Transferred)

E-Mail address of Principal of School from Which This Student Transferred: _____

****(Please complete and sign EITHER A or B below)****

A. Upon my interviewing the Athletic Director of my school and, if possible, the student and/or the transferring student's parent(s), I hereby certify that, to the best of my knowledge, information, and belief, the student's Transfer was not motivated in some material way by an athletic purpose and the student was not recruited for an athletic purpose.

(Signature of Principal of School from Which This Student Transferred)

(Date)

B. Upon my interviewing the Athletic Director of my school and, if possible, the transferring student and/or the transferring student's parent(s), I hereby request that the District Committee having jurisdiction over the PIAA member school to which the student transferred review the circumstances of the Transfer to assess whether the Transfer was motivated in some material way by an athletic purpose and/or was the result of recruiting, which was materially motivated in some way by an athletic purpose. I have checked each box that I believe applies to this Transfer and affixed my signature certifying to my request for that District Committee's review.

- The student, or a parent or guardian, or an adult with whom the student resides, was dissatisfied with the student's position or the amount of playing time which the student received.
- The student, or a parent or guardian, or an adult with whom the student resides, had a problem with a Coach or school athletic administration at my school at either a personal or professional level.
- The student, or a parent or guardian, or an adult with whom the student resides, is seeking relief from conflict with the philosophy or action of an administrator or teacher relating to sports.
- The student, or a parent or guardian, or an adult with whom the student resides, is seeking to avoid or nullify the effect of actions or anticipated actions by my school relating to sports eligibility (e.g. discipline, attendance, academic performance, etc.).
- There is no Team at my school in the particular sport that the student desires to participate in.
- The student is following the student's Coach or other student-athletes to another school to which the Coach or athletes have transferred or seeks to play for a particular Coach or with a particular athlete due to a prior relationship with the Coach or athlete (such as through club or AAU participation) or because of the reputation of the Coach.
- The student, or a parent or guardian, or an adult with whom the student resides, desires that the student play on a less successful, smaller enrollment classification, and/or lower profile Team in order to be ranked higher among the students on that Team.
- The student, or a parent or guardian, or an adult with whom the student resides, desires that the student play on a more successful, larger enrollment classification, and/or higher profile Team to gain a higher level of competition and/or more exposure to college scouts.
- The student has moved with one parent, one guardian, or one or more siblings, into a rented residence in the new school district; and the student and/or the parent, guardian, or sibling(s) returns to the family home in the evening(s) and/or weekends.
- The student, or a parent or guardian, or an adult with whom the student resides, sought out Athletic Personnel and/or student-athletes at the school to which the student transferred and/or individuals affiliated with the school to which the student transferred engaged in recruiting the student for the purpose of participating in athletics.
- The student transferred in the middle of a marking period and/or immediately before or after a sports season.
- The student transferred immediately after being cut from a Team in a particular sport.
- I am aware of other facts or circumstances which would lead me to believe that this Transfer was motivated in some material way by an athletic purpose. (If checked, please explain below.)*
- I am aware of other facts or circumstances which would lead me to believe that individuals affiliated with the school to which the student transferred engaged in recruiting the student for the purpose of participating in athletics. (If checked, please explain below.)

*Transfers which are motivated in some material way by an athletic purpose are those Transfers which would not have occurred but for a desire of the student or the student's family (1) to gain additional playing time; (2) to play for a particular school, Coach, or Team; (3) to avoid either playing for, or athletic sanctions imposed by, a particular school, Coach, or Team; and/or (4) to gain increased media or college exposure.

FACTS OR CIRCUMSTANCES WHICH LEAD ME TO BELIEVE THAT THE TRANSFER OF THIS STUDENT WAS MOTIVATED IN SOME MATERIAL WAY BY AN ATHLETIC PURPOSE:

(Attach Additional Sheet[s] if Necessary)

FACTS OR CIRCUMSTANCES WHICH LEAD ME TO BELIEVE THAT INDIVIDUALS AFFILIATED WITH THE SCHOOL TO WHICH THE STUDENT TRANSFERRED ENGAGED IN RECRUITING THE STUDENT FOR THE PURPOSE OF PARTICIPATING IN ATHLETICS:

(Attach Additional Sheet[s] if Necessary)

(Signature of Principal of School from Which This Student Transferred)

(Date)

COMPLETE AND RETURN THIS FORM TO THE PRINCIPAL OF THE SCHOOL TO WHICH THIS STUDENT TRANSFERRED. PLEASE PROVIDE TRANSCRIPT AND ALL ATTENDANCE RECORDS.

LACKAWANNA TRAIL JUNIOR/SENIOR HIGH SCHOOL

PARENTAL REGISTRATION STATEMENT

Student Name _____ Grade _____

Date of Birth _____ Social Security Number _____ Ethnicity _____

Parent/Guardian Name _____

Address _____

Home Telephone _____ Work/Cell Telephone _____

Previous School(s) Attended _____

Pennsylvania School Code 13-1304-A states in part "Prior to admission to any school entity, the parent, guardian or other person having control or charge of a student shall, upon registration, provide a sworn statement or affirmation stating whether the pupil was previously suspended or expelled from any public or private school of this Commonwealth or any other state for an act of offense involving weapons, alcohol or drugs or for the willful infliction of injury to another person or for any act of violence committed on school property."

Please complete the following:

I hereby swear that my child was _____ was not _____ previously suspended or expelled from any public or private school of this Commonwealth or any other state for an act of offense involving weapons, alcohol, or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property.* I make this statement subject to the penalties of 24 P.S. 13-1304-A(b) and 18 P.A. CSA 4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information, and belief.

(Signature of parent or guardian)

(Date)

*Name of the school from which the student was suspended or expelled; reason for suspension/expulsion: and dates of suspension or expulsion (optional) _____

Any willful false statement made above shall be a misdemeanor of the third degree.
This form shall be maintained as part of the student's disciplinary record.