

Lackawanna Trail School District  
School Board Reorganization/Regular Meeting Minutes  
December 6, 2021

Due to the Coronavirus Pandemic and the CDC recommendation to have groups adhere to social distance guidelines, the Lackawanna Trail School District met in person and via Zoom for a scheduled meeting, on Monday, December 6, 2021 at 7:30 pm. Public notice thereof having been given in accordance with applicable law. A mixture of live and virtual Google Executive Session was held prior to the School Board meeting from 6:32 pm to 7:28 pm. All nine board directors were present for this meeting. The following items were discussed: Staffing, Extracurricular Staffing, Legal update on Health and Safety Plan, and School Safety related to criteria for pivoting to virtual learning.

Oath of Office for New and Returning School Directors performed by District Justice David Plummer prior to beginning of meeting.

President Kevin Mulhern called the meeting to order and directed the secretary to call the roll. Board Members present: Mr. Bianchi, Mr. Minick, Dr. Mould, Mr. Mulhern, Mr. Petula, Mr. Ross, Mr. Schmidt, Mr. Thorne, Ms. Wescott.

Administrators present: Mr. Gaidula, Mr. Glynn, Mr. Kearney, Mrs. Kuchak, Dr. Murphy, Mr. Rakauskas, Mr. Schofield and Ms. Talarico.

Approval of Previous Meeting Minutes

Mr. Ross made a motion, seconded by Mr. Bianchi, to accept the minutes from the November 8, 2021 Regular School Board Meeting. The motion was approved by a unanimous roll call vote 9-0.

The reorganization meeting was the first matter of business.

**TEMPORARY PRESIDENT OF THE BOARD OF EDUCATION**

NOMINATION: Temporary President of the Board of Education

Mr. Mulhern nominated Mr. Ross as the temporary President, seconded by Mr. Petula. There were no other nominations.

CLOSE NOMINATION: Temporary President of the Board of Education

Mr. Mulhern made a motion, seconded by Mr. Ross to close the nominations.

ELECTION: Temporary President of the Board of Education

Mr. Mulhern made a motion, seconded by Dr. Mould to elect Joseph Ross as the Temporary School Board President. The motion was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Ross abstained from his vote.

**PRESIDENT OF THE BOARD OF EDUCATION**

NOMINATION: President of the Board of Education

Mr. Thorne nominated Mr. Mulhern as President of the Board of Education, seconded by Dr. Mould. Mr. Petula nominated Mr. Ross as President of the Board of Education, there was no second to this nomination. There were no other nominations.

CLOSE NOMINATION: President of the Board of Education

Dr. Mould made a motion, seconded by Mr. Thorne to close the nominations.

ELECTION: President of the School Board of Education

Mr. Thorne made a motion, seconded by Dr. Mould to elect Kevin Mulhern as the President of the Board of Education. The motion was approved by a roll call vote 6 in favor, 1 opposed and 2 abstentions. Mr. Petula voted No. Mr. Mulhern and Ms. Wescott abstained from their votes.

**VICE-PRESIDENT OF THE BOARD OF EDUCATION**

NOMINATION: Vice-President of the Board of Education

Mr. Mulhern nominated Robert Minick to be Vice-President of the Board of Education, seconded by Mr. Petula. There were no other nominations.

CLOSE NOMINATION: Vice-President of the Board of Education

Dr. Mould made a motion, seconded by Ms. Wescott to close the nomination of Robert Minick as the Vice-President of the School Board of Education.

ELECTION: Vice-President of the Board of Education

Mr. Mulhern made a motion, seconded by Mr. Petula to elect Robert Minick as the Vice-President of the Board of Education. The motion was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Minick abstained from his vote.

## **Regular Meeting of the Lackawanna Trail School Board of Education**

The meeting began with allotted time for Public Participation.

### Board Meeting 2022 Dates & Times

Mr. Mulhern made a motion, seconded by Mr. Ross to approve that the Lackawanna Trail School District Board of Education will conduct the monthly work sessions and board meetings at 7:30 PM in the boardroom and or virtually the following dates:

#### Work Sessions

January 10, 2022

February 7, 2022

March 7, 2022

April 4, 2022

May 2, 2022

June 6, 2022

July 11, 2022

August 1, 2022

September 6, 2022

October 3, 2022

November 7, 2022

#### Reorganization/Regular Meeting

December 5, 2022

#### Regular Meetings

January 17, 2022

February 14, 2022

March 14, 2022

April 11, 2022

May 9, 2022

June 27, 2022

July 18, 2022

August 8, 2022

September 12, 2022

October 10, 2022

November 14, 2022

The motion was approved by a unanimous roll call vote of 9-0.

### Bill Listing

Mr. Thorne made a motion, seconded by Mr. Schmidt that all bills found to be true and accurate be approved. The motion was approved by a unanimous roll call vote of 9-0.

### December Bills

Mr. Minick made a motion, seconded by Dr. Mould that the board approve the business manager to pay any necessary bills due for the month of December 2021. The motion was approved by a unanimous roll call vote 9-0.

### Treasurer's Report

Dr. Mould made a motion, seconded by Mr. Petula that the board approve the Treasurer's Report as submitted. The motion was approved by a unanimous roll call vote of 9-0.

### E-Rate Consultant

Mr. Ross made a motion, seconded by Mr. Thorne, that the board approve the Van Strien Consulting Proposal of Services for the E-Rate program in the 2022-2023 Funding Year at a rate of \$3,000 for Category One requests and \$1,000 per funding request for Category Two requests be approved. The motion was approved by a unanimous roll call vote of 9-0.

### IU19 Board Representative

Mr. Mulhern made a motion, seconded by Mr. Thorne, that the board table the motion to appoint \_\_\_\_\_ to complete the remainder of Philip Stark's unexpired term on Intermediate Unit 19's Board of Directors through 2023. The motion was approved by a unanimous roll call vote of 9-0.

### MOU for Unified Sports Track and Field

Mr. Petula made a motion, seconded by Mr. Bianchi that the board approve the Interscholastic Unified Sports Memorandum of Understanding between the Special Olympics of Pennsylvania and the Lackawanna Trail Junior-Senior High School for the 2021-2022 school year. The motion was approved by a unanimous roll call vote of 9-0.

### Field Trip Request

Mr. Mulhern made a motion, seconded by Ms. Wescott that the board approve the Lackawanna Trail High School Ski Club trip to Vermont in January 2022. The motion was approved by a roll call vote of 8 in favor, 1 opposed. Mr. Ross voted No.

### Maintenance II Resignation

Dr. Mould made a motion, seconded by Mr. Thorne that the board accept the resignation request from John McNulty IV effective December 9, 2021. The motion was approved by a unanimous roll call vote of 9-0.

### Private Vehicle Contractors

Mr. Schmidt made a motion, seconded by Mr. Minick that the board approve James Tasker and Amy Smith as contracted private vehicle drivers for the 2021-2022 school year. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

### Bus Contractors

Mr. Bianchi made a motion, seconded by Mr. Petula, that the board table the motion to approve Natasha Waters and Shamus Waters as contracted bus drivers for the 2021-2022 school year. The motion was approved by a unanimous vote of 9-0.

#### Extra Curricular Volunteer Wrestling Coach

Mr. Mulhern made a motion, seconded by Ms. Wescott to approve Jeff Marx as a Volunteer Assistant Wrestling Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

#### Extra Curricular Volunteer Wrestling Coach

Mr. Thorne made a motion, seconded by Mr. Minick to approve William Evans as a Volunteer Assistant Wrestling Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

#### Extra Curricular Volunteer Girls Basketball Coach

Mr. Mulhern made a motion, seconded by Mr. Schmidt to approve Mallory Griggs as a Volunteer Varsity and Jr High Assistant Girls Basketball Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

#### Extra Curricular Volunteer Boys Basketball Coach

Mr. Minick made a motion, seconded by Mr. Bianchi that the board approve Frank Lisk as a Volunteer Assistant Boys Basketball Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

#### Extra Curricular Volunteer Boys Basketball Coach

Mr. Ross made a motion, seconded by Ms. Wescott that the board approve Timothy McNamara as a Volunteer Assistant Boys Basketball Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

#### Extra Curricular Volunteer Boys Basketball Cheerleading Coach

Mr. Schmidt made a motion, seconded by Mr. Thorne that the board approve Lauren Keyes as a Volunteer Assistant Cheerleading Coach for the 2021-2022 season. All clearances are on file. The motion was approved by a roll call vote of 8 in favor, 0 opposed and 1 abstention. Mr. Mulhern abstained from his vote.

#### Extra Curricular Resignations

Mr. Ross made a motion, seconded by Mr. Schmidt, that the board accept the resignation request from Gary Wilmet as Assistant Varsity Softball Coach and Head Varsity Field Hockey Coach effective immediately. The motion was approved by a unanimous vote of 9-0.

#### Retroactive Unpaid Time Off Request

Mr. Ross made a motion, seconded by Mr. Thorne that the board retroactively approve an unpaid time off request from Linde Maurer for November 8, 2021. The motion was approved by a unanimous vote of 9-0.

#### Retroactive Unpaid Time Off Request

Ms. Wescott made a motion, seconded by Mr. Thorne that the board retroactively approve an unpaid time off request from Jennifer Wert for October 25, 2021 and November 12, 2021. The motion was approved by a unanimous vote of 9-0.

#### Health and Safety Plan Revisions

Mr. Thorne made a motion, seconded by Mr. Schmidt that the board approve the proposed revisions to the Health and Safety Plan. The motion was approved by a roll call vote of 5 in favor, 4 opposed. Mr. Bianchi, Dr. Mould, Mr. Ross and Ms. Wescott voted No.

#### To Amend Agenda

Mr. Ross made a motion, seconded by Mr. Bianchi that the board amend the agenda. The motion was approved by a unanimous vote of 9-0.

#### Unpaid Time Off Request

Mr. Mulhern made a motion, seconded by Mr. Ross that the board approve an unpaid time off request from Kathy Ewing for January 7, 2022 and January 10, 2022. The motion was approved by a unanimous vote of 9-0.

Mr. Mulhern announced that the board would go back into executive session that evening and that there would be an executive session prior to the next meeting.

The meeting was adjourned at 10:04 pm.

A second Executive Session was held following the Reorganization meeting, it started at 10:04 pm and ended at 10:08 pm. Items discussed included extracurricular staffing and personnel.

Respectfully submitted,

David Thorne  
Secretary, Board of Education