

Lackawanna Trail School District
School Board Meeting Minutes
January 11, 2021

Due to the Coronavirus Pandemic and the CDC recommendation to have groups adhere to social distance guidelines, the Lackawanna Trail School District met in person and via Zoom for a scheduled meeting, on Monday, January 11, 2021 at 7:30 pm. Public notice thereof having been given in accordance with applicable law. A mixture of live and virtual Google Executive Session was held prior to the School Board meeting from 6:31 pm to 6:53 pm. The following items were discussed: personnel issues and a potential early retirement MOU proposal.

President Mulhern called the meeting to order and directed the secretary to call the roll.
Present: Mr. Bianchi, Mr. Minick, Dr. Mould, Mr. Mulhern, Ms. Naylor, Mr. Petula, Mr. Ross, Mr. Stark, and Mr. Thorne.
Administrators present: Mr. Glynn, Mr. Kearney, Mrs. Kuchak, Dr. Murphy, Mr. Rakauskas, Mr. Schofield and Miss Talarico.
Absent: John Audi.

The meeting began with a chance for public participation. The administrators shared their building's presentations in honor of School Board Member Appreciation month.

Approval of Minutes

Mr. Stark made a motion, seconded by Mr. Bianchi to approve the meeting minutes from the December 7, 2020 Reorganization School Board meeting and the January 4, 2021 Work Session meeting. The motion was approved by a unanimous vote of 9-0.

Bill Listing

Mr. Bianchi made a motion, seconded by Mr. Ross that all bills found to be true and accurate be approved. The motion was approved by a unanimous vote of 9-0.

Assessment Appeal Stipulation

Mr. Minick made a motion, seconded by Mr. Mulhern that the board accepts the Assessment Appeal Stipulation for the following property: PIN number 0480301000600 to the assessed valuation of \$14,500 as of January 1, 2021. The motion was approved by a unanimous vote of 9-0.

Treasurer's Report

Dr. Mould made a motion, seconded by Mr. Minick that the board approve the Treasurer's Report as submitted. The motion was approved by a unanimous vote of 9-0.

Act I Resolution

Mr. Mulhern made a motion, seconded by Mr. Thorne that the board approve a resolution pursuant to Act I of 2001 indicating that the Lackawanna Trail School District will not raise the rate of tax support of its public schools for the 2021-2022 fiscal year by more than the index established by the Department of Education for the district of 3.8%. The motion was approved by a unanimous vote of 9-0.

DeHEY McAndrew Contract 2020

Mr. Stark made a motion, seconded by Mr. Bianchi that the board approve the contract with DeHEY McAndrew for the 2020 tax year for preparation of 1094-C and 1095-C forms. The motion was approved by a unanimous vote of 9-0.

Gym Locker Sale

Mr. Mulhern made a motion, seconded by Mr. Ross that the board approve the sale of gym lockers to Factoryville Fire Company at a bid of \$25.00. The motion was approved by a vote of 8-0-1. Mr. Bianchi abstained his vote.

Solicitor Contract Renewal

Dr. Mould made a motion, seconded by Mr. Bianchi that the board approve the appointment of Sweet Stevens Law Firm for the district's solicitor services, with Attorney John Audi as the main contact for the 2021-2022 fiscal/academic year. This contract does not include an increase in fees. The motion was approved by a unanimous vote of 9-0.

School District Office Address Update

Mr. Bianchi made a motion, seconded by Mr. Stark that the board acknowledge the School District Office's physical address 179 College Avenue, Factoryville, PA 18419, and the mailing address as P.O. Box 85, Factoryville, PA 18419 for the purpose of reporting and communicating with the Department of Education. The motion was approved by a unanimous vote of 9-0.

Retirement

Mr. Thorne made a motion, seconded by Mr. Minick that the board acknowledge the retirement request of Cris Wiswell from her teaching position effective April 7, 2021. The motion was approved by a unanimous vote of 9-0.

Long Term Substitute

Ms. Naylor made a motion, seconded by Mr. Minick that the board approve Courtney Gwizdz to extend her long term elementary substitute position in first grade through the end of the 2020-2021 school year. The motion was approved by a unanimous vote of 9-0.

Retroactive and Intermittent Family Leave

Mr. Minick made a motion, seconded by Ms. Naylor that the board approve the retroactive and intermittent FMLA request for Gail Franko, beginning December 1, 2020, through January 15, 2021. The motion was approved by a unanimous vote of 9-0.

Family Leave

Ms. Naylor made a motion, seconded by Mr. Bianchi that the board approve the request from Dana Marion for anticipated FMLA which will begin at an unknown time, due to the nature of her circumstances and last for up to twelve weeks from the day that it begins. The motion was approved by a unanimous vote of 9-0.

Jr. High Field Hockey Coach

Dr. Mould made a motion, seconded by Mr. Mulhern that the board approve Adrienne Mellott as the Jr. High School Field Hockey Coach starting the 2021-2022 season, at a stipend of \$3750, according to the LTEA contract, will not be paid if the season is cancelled. All clearances are on file. The motion was approved by a unanimous vote of 9-0.

Mr. Mulhern announced there will be an executive session prior to the next meeting and the school board meeting was adjourned at 8:55 pm.

Respectfully submitted,

David Thorne, Secretary
Board of Education